

JUDGE SONYA HEATH

310th Family District Court

201 Caroline, 15th Floor

Houston, TX 77002

713-274-1310

310th PRE-TRIAL CONFERENCE CHECKLIST

PURSUANT TO RULE 166 of the Texas Rule of Civil Procedure, before the Pre-trial Conference scheduled for this case, the items below **must be furnished to opposing counsel in advance** with enough time to allow review for objections, and **brought with you** to the Pre-trial Conference. All attorneys and pro se parties are instructed and required to be present at the Pre-trial Conference.

1. Names, addresses, and phone numbers of each pro se party and attorney;
2. The name, address, and telephone number of any person expected to testify at trial, and a brief statement of each identified person's connection with the case;
3. All Motions in Limine;
4. Jury Charge, together with Special Issues and Definitions/Findings and Conclusions;
5. All edited Depositions, Video Depositions and any objections to Depositions/Video Depositions excerpts;
6. All pre-marked and exchanged Exhibits for objections and pre-admission with a copy for the Court, Court Reporter and Opposing Counsel;
7. Proposed Division of Property (if property is an issue);
8. All challenges to experts; and
9. Estimated trial length, and potential attorney or witness conflict or travel difficulties.

SONYA L. HEATH

Judge, 310th Civil District Court